

Minutes of IQAC Meeting held on 6th April, 2019

The meeting of Internal Quality Assurance Cell was held on 6th April, 2019 at 1p.m. in room number 7 of Jogesh Chandra Chaudhuri College. The members who were presented in the meeting are as follows:

1. Dr. Pankaj Kumar Roy (Principal & Chairman of IQAC)
2. Mr. Samir Kumar Sinha (Coordinator, IQAC)
3. Dr. Saibal Chakraborty (GB Member)
4. Ms. Nabanita Chattopadhyay (GB Member)
5. Mr. Jayantanath Kundu (Bursar, Senior Administrative Member, IQAC)
6. Dr. Joydip Sengupta (Senior Teacher Member)
7. Dr. Bipradas Rit (Senior Teacher Member, IQAC)
8. Dr. Amit Bhar (Senior Teacher Member, IQAC)
9. Ms. Bratati Dasgupta (Senior Teacher Member, IQAC)
10. Dr. Sravasti Guha Thakurata (Senior Teacher Member, IQAC)

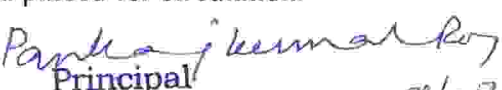
The meeting started with signing of the minutes of the previous meeting by the chairperson after confirming by the presented members. The chairperson Dr. Pankaj Kumar Roy and coordinator S.K. Sinha welcomed the new members of the IQAC Dr. Saibal Chakraborty and Prof. Nabanita Chattopadhyay. For running the committee work smoothly the coordinator suggested coordination among the teacher members of the IQAC, and assigned responsibilities for criterion I to VII of quality assurance and assessment of NAAC. The new formation of the IQAC regarding work distributions are as follows:

1. Dr. Pankaj Kumar Roy (Chairperson)
2. Mr. Samir Kumar Sinha (Coordinator)
3. Teachers members of IQAC & criterion coordinators
 - i. Dr. Joydip Sengupta- Curriculum aspects (C-I)
 - ii. Bratati Dasgupta-Teaching, learning and evaluations (C -II)
 - iii. Dr. Amit Bhar-Research, innovation, extensions (C- III)
 - iv. Dr. Bipradas Rit-Infrastructure and learning resources (C-IV)
 - v. Dr. Sravasti Guhathakurata- Institutional values and best practices (C- VII)

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4. Senior administrative officer and coordinator for Governance, leadership and management (C-VI)- Mr. Jayatanath Kundu
5. Dr. Saibal Chakraborty- GB Member
6. Prof. Nabanita Chattopadhyat- GB Member
7. Dr. Ajanta Paul (Principal Womens Christian College)- Stakeholders Nominee
8. Dr. Sujit Das- Local Society Nominee
9. Prof. Tarak Dey- Alumni Nominee
10. G.S. Student Union-Student Nominee

Furthermore, the coordinator also suggested the name of Ms. Angana Dutta as an invitee teacher member for the criterion work of III and V which are related with student support and progression. The house accepted the proposal. It has been also decided that records and documents should be maintained and all information should be provided for the preparation of AQAR and RAR. The coordinator discussed about the NAAC report of cycle 2 (26-28th Sept, 2016). The members reviewed the recommendation points of the NAAC report. Various significant assessments and resolutions came in focus, like: improvement of library facilities, use of Koha for library automation system, promotion of outdoor games. improvement of student canteen facility, improvement of washroom and toilet facilities. renovation of old buildings of the college, extension of honours course in zoology department. Apart from all these important issues the IQAC members appreciated the initiative of the GB members for approving a research grant of Rs. 5000/- for conference registration of the teachers for the presentation of papers. At the same time the IQAC emphasized on the matter of phycological counselling of the students and praised the GB members for allowing grants for phycological counselling of the students and appreciated the Students Welfare Committee for taking this matter very sincerely. The matter of career counselling courses with WEBEL was another issue of discussion. The committee also focused on the matter of introducing a soft skill course which was proposed by the college president Sri. Sovandeb Chattopadhyay. The members of the IQAC discussed about the issue of placement of the students and recognized that by the fruitful initiative of the placement committee the issue of campus placement in the college is showing a very positive result. Regarding the CAS related matter IQAC recommended that the convener of any respective committee should certify the involvement of the members of that committee. It is also decided that a display board will be fixed in front of Principal's room to display the achievements of students and teachers. Also, the draft of the AQAR of 2015-2016 considered and passed for circulation.


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Some of the other matters are proposed by the chairperson which are

“Resolved that the IQAC shall urge upon GB to reconsider the NOC given to the Jogesh Chandra Chaudhuri Law College while it came to pay packet system in view of the continuing challenges faced by Jogesh Chandra Chaudhuri College in managing its affairs due to sharing of its premises with the law college.”

“Resolved that the IQAC shall urge upon the GB to take it up with CU. The matter of making the college a CU exam centre for more than 100 days in a year which poses a great challenge in managing the academic affairs of the college.”

“Resolved that the application of NOC by Dr. Ujjwala Paik Mondal for pursuing her D.Litt award from Ranchi University be and is hereby taken out.”

Pankaj Kumar
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