

MINUTE BOOK

ISAC meeting dated 14th December 2019

Members Present.

1. Dr. P. K. Roy, Principal. *P. K. Roy 14/12/19*
2. Samir Ku. Sinha - Coordinator. *Samir Sinha 14/12/19*
3. Dr Saibal Chakraborty *Saibal*
4. Prof. Nabanita Chattopadhyay. *Nabanita 14/12/19*
5. Pratati Dasgupta *Pratati Dasgupta 14/12/19*
6. Dr. Bipradas Pati *Bipradas Pati 14/12/19*
7. Dr Joydip Sengupta. *Joydip Sengupta 14/12/19*
8. Dr Amit Bhas *X*
9. Dr Saravati Guba Thakurta *Saravati Guba Thakurta 14/12/19*
10. Dr Ajanta Paul *X*
11. Dr Sujit Das *Sujit Das 14.12.19*
12. Prof. Tarak Dey *Tarak Dey 14.12.19*
13. Jayanta Nath Kundu. *Jayanta Nath Kundu 14.12.19*
14. G.S. - Students Union. *X*

CHAIR.

Dr. P. K. Roy, Principal took the Chair

NOTICE

Notice convening the meeting was read out by the coordinator.

PAST MEETING

The minutes of the meeting held on 06/04/2019 were read out by the coordinator and confirmed by the members and signed by the chair in authentication.

PROGRESS OF ABAR.

The coordinator informed that ^{work for} ABAR submission ~~for~~ Academic year 2016-17 is in progress. He tabled the draft ABAR-2016-17 for consideration and approval of members.

"Resolved that the draft ABAR be and is

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	<p>hereby approved for submission to NAAC at latest by 24/12/2019 after making a thorough review of and revisit to the data prepared for the ABAR which is to be completed by the ABAR subcommittee by 20/12/2019"</p>
QUALITY INITIATIVE	<p>Proposed by the coordinator and seconded by G.B member, Dr. Saibal Chakraborty</p>
WORKSHOP ON GOOGLE FORM	<p>"Resolved that ISAC workshops be organised on use of Google Form by different committee convenors and NAAC criterion coordinators and Departmental Heads for collecting data for different reporting purposes." "Further resolved that the workshop on Google Form be held on 17/12/2021."</p>
OTHER WORKSHOPS	<p>"Further resolved that workshops be organised on suitable dates on preparation of data for submission of proposals for career advancement by the teachers under new system."</p>
i) CAS	1) Preparation of data for submission of proposals for career advancement by the teachers under new system.
ii) NEW NAAC	2) On new requirements for NAAC accreditation
iii) AAA	3) on organising and Academic and Administrative Audit (AAA) in the college.
NAMES OF RESOURCE PERSONS FOR NEW NAAC and AAA.	<p>In view of the technicalities involved in the NAAC accreditation under the new system introduced by</p>

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UGC (NAAC) where data submission has been made more ~~and~~ digital dependent using online platforms than physical ^(paper) dependent. ^{the coordinator for proposed that} an experienced resource person be invited to address the issues and questions arising in the process.

RESOURCE PERSON FOR NEW NAAC: * Resolved that Dr Sudipti Banerjee of C.U. be approached for the purpose and upon receiving his consent, he be invited to act as a resource person in the workshop to be held on a suitable date.

PROPOSAL FOR AAA The coordinator ~~proposed~~ proposed that an academic and administrative audit (AAA) is of high importance to achieve a better grade in the next NAAC accreditation. Considering the technicalities involved in AAA, the coordinator also proposed that an experienced resource person be invited to address the issues and questions arising in the process.

RESOURCE PERSON FOR AAA "Resolved that Swami Shastajyananda, the principal of Belur College be approached and upon receiving his consent, be invited to act as a resource person in the workshop to be held on a suitable date."

"Further resolved that in case of non availability of Swami Shastajyananda, any one of the persons ^{being} like Principal Ratnakar Panis or Principal Sandip Pal or Prof Jagan Kr. Das of C.U. may be approached for the purpose.

The meeting ends here with vote of thanks to chair.
 Panaj Kumar Roy
 CHAIRMAN 15/12/2024
 14/12/19
 COORDINATOR