Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**JOGESH CHANDRA CHAUDHURI COLLEGE**
Name of the head of the Institution	**Pankaj Kumar Roy**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03324174622**
Mobile no.	**9830625703**
Registered Email	**jccciqac@gmail.com**
Alternate Email	**jcc_cal@yahoo.com**
Address	**30, Prince Anwar Shah Road**
City/Town	**Kolkata**
State/UT	**West Bengal**
Pincode	**700033**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Samir Kumar Sinha**
Phone no/Alternate Phone no.	**03324173042**
Mobile no.	**9830116524**
Registered Email	**jccciqac@gmail.com**
Alternate Email	**jcc_cal@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://jogeshchaudhuricollege.org/contents/view/jccc-aqar

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://jogeshchaudhuricollege.org/contents/view/Academic%20Calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**77**	**2005**	**21-Sep-2005**	**20-Sep-2010**
2	**B++**	**279**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**30-Oct-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	**27-Mar-2018** **1**	**9**

IQAC Meeting	22-Jun-2018 1	8

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College	RUSA	RUSA	2018 1,825	20000000

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC in collaboration with the Department of Political Science had organized a lecture on Human Rights and Women's Rights. The very scholarly and informative lecture was delivered by Dr. Rekha Datta, Monmouth University, New Jersey, USA. 2. IQAC along with the Department of History, in collaboration with the Regional Computer Centre, Kolkata had organized a workshop on Information Technology and Cyber Security awareness and had also organised IT Training Programme for students in collaboration with WEBEL. 3. IQAC in collaboration with the environmental consciousness committee has organized a seminar on "Preservation and management of water resources" which was delivered by Avdhesh Kumar Upadhyay, Director, Jaladhikar Foundation 4. A seminar on the Reception of Tagore in the Czech Republic was organised by the Department of English in collaboration with IQAC. Professor Dr Blanka Knotkova Capkora, Metropolitan University, Prague has delivered this exceptional lecture. 5. Community Development Committee in collaboration with IQAC had arranged an exhibition cum sale by NGO Swabalambi an organisation of Physically Handicapped people.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organise programs aimed at raising awareness about the challenges faced by differently abled citizens	IQAC in collaboration with "Swabalambi" -an organisation for physically handicapped had organized an exhibition cum sale
To organise programs aimed at raising awareness about women's issues	IQAC in collaboration with the Department of Political Science had organized a lecture on Human Rights and Women's Rights which was delivered by Dr. Rekha Datta, Monmouth University, New Jersey, USA
To inculcate awareness about the contributions of renowned social reformers.	IQAC ensured the celebration of the birthday of Swami Vivekananda, the pioneering social reformer. The students were made aware of his immense contribution to social reforms.
To organize workshop on media and mass communication	A workshop on "News reporting and editing" was organised by the Department of Journalism and mass communication
To organize workshop on cyber security	IQAC along with the Department of History, in collaboration with the Regional Computer Centre, Kolkata organized a workshop on Information Technology and Cyber Security awareness.
To organise programs aimed at enhancing awareness about pressing health issues	IQAC in collaboration with NSS and SRL Ranbaxy observed world kidney day. Yoga committee along with IQAC arranged yoga class on regular basis and also celebrated world yoga day.
To organise programs aimed at enhancing awareness about road safety	IQAC in collaboration with NSS conducted a program on "Make roads safer"
To inculcate the practice of saving energy among the stake holders	A solar panel has been installed to inculcate the practice of saving energy among the stake holders
To organize IT training programs for students	IQAC in collaboration with WEBEL an IT training program for students
To organise visits to sites aimed at raising the environmental consciousness of the stakeholders	IQAC in collaboration with the environmental consciousness committee has organized a seminar on "Preservation and management of water resources" which was delivered by Avdhesh Kumar Upadhyay, Director, Jaladhikar Foundation.

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	14-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2018

Date of Submission	01-Mar-2018

17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the faculties of Science and Arts, the annual evaluation system (1+1+1) is being followed. A midterm examination is also held. However, in the faculty of Commerce, the University of Calcutta has recommended the introduction of the CBCS system as per UGC's recommendation. Subsequently, this system has been introduced in the faculty of Commerce in the academic year 2017-18. The syllabus of the CBCS system is largely different from the syllabus of the earlier annual evaluation system (1+1+1). Our college has geared itself towards ably carrying out all the recommendations of the university. In the college, a modified routine was framed keeping in mind the new university regulations regarding the department of Commerce. Our college starts at 10.30 AM and gets over at 5.30 PM. The college hours are designed in an effort to accommodate the required number of classes. The attendance of the students in each class is recorded in the attendance register. The record of the attendance of the students is also submitted to the university online. Subsequently, hard copies of the above-mentioned documents are submitted to the university. The syllabus is evenly distributed among the teachers of each department. The number of classes in each paper is determined keeping in mind the requisite credit hours. Students work on topics allotted to them and submit projects in the faculty of commerce. Group discussions, viva voce and power-point presentations are also a part of the evaluation process. The project files submitted by the students record the project work done by them. In the department of Commerce, the marks obtained by the students in the internal assessment, tutorial and practical examination are submitted to the university online. An academic calendar is

provided by the university to the college. Based on the academic calendar of the university the college also designs its customized institutional calendar. The syllabus in each subject is designed by a Board of Studies of the university and provided to the college. Based on the syllabus provided by the university, syllabus distribution is undertaken, and the teachers prepare to teach plans. The teaching plans are followed by the teachers throughout the academic year, and this helps them to complete their syllabus on time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIl	NIL	28/12/2017	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BNYS	NA	19/12/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accounting and finance	26/05/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	9
BSc	Geography	26
BSc	Zoology	9
BA	ENVS	63
BSc	ENVS	56
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The online feedback system was initiated in February 2016. All the stakeholders provide active support to the college. The guardians meet the departments whenever called upon. They provide feedback and suggestions about teaching and other matters. Accordingly, action is taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	459	1608	333
BSc	B.Sc	278	819	148
BCom	B.Com	335	1398	227
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1529	0	45	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
45	45	10	8	2	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are mentored only in Honours courses. Students are divided among the teachers of each department. The mentor teacher guides the students under him/her. He/she provides guidance to the students not only on academic matters but also on any other matter if such a requirement arises. Students requiring psychological counselling are referred to the Students Welfare and Counseling Cell. For carrier counselling, all students are referred to the Training and Placement Cell. Parent-teacher meetings (PTM) are held after the publication of the

midterm/ preparatory test results, where guardians are apprised of their wards' progress. Guidance is provided to the students to enable them to improve their performance

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
758	45	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	45	2	2	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	NIL	Lecturer	NIL
2018	Nil	Lecturer	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	BA	2018	26/04/2018	14/08/2018
BSc	BSc	2018	26/04/2018	14/08/2018
BCom	BCom	2018	27/04/2018	30/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Three different categories of examinations are held in the college for BA and B.Sc courses namely, class tests, midterm examinations and preparatory tests. Regular class tests are held in all the departments. Midterm and preparatory test questions are set as per University norms in order to acquaint the students with the question pattern followed by the University. For B.Com courses internal and theoretical examinations are taken as per university CBCS norms Answer scripts of all college internal exams are evaluated by the teachers following the University norms. Final University answer scripts are evaluated under a system operated directly by the university of Calcutta. However, in some cases e.g. Project work of Commerce students, practical papers of science students and language papers of all students evaluation is carried out by the faculty members themselves jointly with external CU nominated examiners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is provided by the university to the college and the college strictly adheres to that calender.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jogeshchaudhuricollege.org/contents/view/Program%20Outcome

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	178	120	67.4
BSc	BSc	BSc	82	66	80.4
BCom	BCom	BCom	189	54	28.5
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://jogeshchaudhuricollege.org/contents/view/Student%20Satisfaction%20Survey

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IT Training for students by WEBEL	ALL	11/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	01/03/2018	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

NIL	NIL	NIL	NIL	NIL	12/02/2018

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	0
National	English	1	0
National	Bengali	1	0
National	Hindi	2	0
National	Political Sc	1	0
International	Physics	1	1.9
National	Zoology	2	0
National	Philisophy	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	5
English	3
Bengali	4
Hindi	6
Philosophy	10
Political Science	2
Physics	2
Zoology	2
History	1
Economics	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation

Kedarnath singh ki kavita ka hindi anuwad	Ekta Hela	Setu	2017	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0
How black is our black money?	Dr Pankaj Kumar Roy	The Management Accountant	2017	0	Jogesh Chandra Chaudhuri College Kolkata	0
Industrialization through Skill Development	Dr Pankaj Kumar Roy	The Management Accountant	2017	1	Jogesh Chandra Chaudhuri College Kolkata	0
Lending voice to the Subaltern: the case of Firdaus in Sadaawis woman at point zero	Sudipta Mondal	Journal of Higher Education Research Society: A Refereed International	2017	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0
???????? ?????? ? ? ??????????	Sima Mukherjee	??? ??????	2018	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0
Existence of convective threshold and its role on temperature in reactive flow through fractured rocks: a simulation study in 2D	Supti Sadhukhannn	Journal of Physics Communications	2018	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0
Hindi sahitya mein ramkavya	Priyanka Thakur	Anahad lok	2018	0	Jogesh Chandra Chaudhuri College	0

dhara ka vikas					Kolkata, West Bengal	
Karl Marx, Religion and Secularization of Civil Life	Manidipa Mistri	Journal of North East Region	2018	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0
A checklist of the roadside trees of Kolkata city.	Banani Mondal	Bionotes	2017	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0
Screening of antioxidant properties of some fruits available in Kolkata markets	Banani Mondal	Journal of Environment and Sociobiology	2017	0	Jogesh Chandra Chaudhuri College Kolkata, West Bengal	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	nil	2017	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	1	1	0
Presented papers	13	21	2	0
Attended/Seminars/Workshops	8	9	3	7

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Road safety week	Kolkata Traffic Police	1	12
Yoga Day	31 Bengal Bn. NCC	1	25
CATC Camp I	31 Bengal Bn. NCC	1	7
CATC Camp II	31 Bengal Bn. NCC	1	10
Durga Puja Traffic Control Duty	Kolkata Traffic Police	1	12
Program on Make Roads Safer- a Mash project	NSS and MASH	1	200

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swatch Bharat	NSS and Ministry of Jal Shakti,	Swatchhta Pakhwada	1	80
Gender Issue	NSS and Srl Ranbaxy	International womens day	4	250
National Integration	NSS and Nehru Yuva Kendra Sangathan	Ekta diwas	1	2
Health Awareness	NSS	Dengue awareness prog	1	55
Community Development	NSS and Nehru Yuva Kendra Sangathan	Youth leadership programme	1	65

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Joydip Sengupta	NIL	365
Research	Ratan Sarkar	NIL	365
Research	Somnath Naskar	NIL	365
Research	Ratan Sarakar	NIL	365

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Seminar	Budget 2018	The Bhawanipur Education Society College	17/02/2018	17/02/2018	80
Invited Talk	Reception of Tagore in Czech Republic	Metropolitan University Prague	17/02/2018	17/02/2018	50
Invited Lecture	Womens rights as human rights	Monmouth University, New Jersey, USA	06/01/2018	06/01/2018	45
Exhibition	Exhibition	SWABALAMBI PRATIBANDHI SANGATHAN	23/12/2017	23/12/2017	100
Training	IT Training	WEBEL	11/11/2017	11/11/2017	80
Workshop	Cyber security	RCC Institute of Information Technology	16/09/2017	16/09/2017	50
Seminar	Preservation and management of water resources"	Jaladhikar Foundation	22/12/2017	22/12/2017	50

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	21/12/2017	nil	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

13	13.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
TAILORMADE LIBRARY MANAGEMENT SOFTWARE	Fully	2	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	28534	5113218	372	127511	28906	5240729
Reference Books	9053	1084504	0	0	9053	1084504
Journals	19	58250	0	0	19	58250

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	85	2	12	0	0	4	6	125	2

Added	0	0	0	0	0	0	0	0	0
Total	85	2	12	0	0	4	6	125	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

125 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL]()

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9	9.23	8	8.77

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory: Policies: 1. Recycling of materials 2. Visiting other laboratories for enrichment and exposure 3. Allowing lab facility for use of other institutions 4. Laboratory safety 5. Transparency in the purchase process of laboratory materials 6. Waste management Procedures 1. The Institute plans to recycle materials wherever possible. 2. We have taken our students for visits to other laboratories (e.g. Indian Association for the Cultivation of Science) to facilitate their enrichment and exposure. 3. Our college laboratories are used as University examination centers and courses under Directorate of Distance Education, Vidyasagar University 4. Mandatory use of aprons, eye protection glasses, hand gloves and fume hoods. Use of fire extinguishers. 5. Purchase process is carried out via E Tendering. 6. Negotiations are made with the prospective waste management companies. Library: Policies: 1. Ensuring the longevity of books for greater circulation. 2. Maximization of the use of library resources 3. Digitization 4. Regular review and disposal of old and outdated copies of books. Procedures: 1. Regular spraying of pesticides. Binding of books. 2. Use of Online Public Access Catalog (OPAC) for searching books. Inter library loan of books . 3. Introduction of KOHA (under process). 4. Regular meetings are held. As per the decision taken in the meetings, the redundant books shortlisted by the respective departments are auctioned and the fund thus generated is deposited in the college account. This procedure also frees up space for new books. Sports Complex: Policy: 1. To provide students with proper infrastructure enabling them to develop excellent sporting abilities. This will in turn aid in the development of their body and mind. Procedure: 1. Regular practice sessions at the Calcutta University playground and regular purchase and replacement (if required) of sports requirement. Computer Policies: 1. E waste management. 2. Uninterrupted Internet accessibility 3. Software and web security 4. Regular maintenance Procedures 1. Quotations are invited from the respective waste management companies. 2. Installation of LAN and free WiFi in staff room, laboratories and library. 3. Use of genuine software. Installation of antivirus software. 4. AMC for hardware and software. Classrooms Policies: 1. Maintaining cleanliness. 2. Ensuring student comfort (Classrooms with sufficient light, adequate number of fans and ergonomic sitting arrangement.) 3. Enhancing the

availability of teaching aids. Procedures 1. Regular cleaning of classrooms. 2. Replacement (if required) and repair of benches/chairs, lights and fans. 3. Repairing of black boards and white boards. Introduction of audio visual equipment such as sound system and projector screen. Introduction of smart class room.

https://jogeshchaudhuricollege.org/contents/view/Procedures%20and%20policies

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College level concession	7	6210
Financial Support from Other Sources			
a) National	Multiple (Aikyashree, SC, OBC-A, OBC-B, Minority, Kanyashree (K1, K2, K3), Sw Vivekananda Scholarship, National Scholarship)	228	930000
b)International	-	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	18/07/2016	758	J.C.C. College
Yoga class	30/01/2016	38	J.C.C. College
Personal Counselling	20/07/2016	23	J.C.C. College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career counselling	0	110	0	30
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Tata Consultancy Services (TCS), ICICI Prudential Life Insurance Co. Ltd., Concentrix	110	30	-	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Sc. Hons	Computer Science	Future Institute	MCA
2018	1	B.Sc. Hons	Computer Science	Swami Vivekananda Institute of Modern Science (MAKAUT)	M.Sc.
2018	1	B.Sc. Hons	Computer Science	Ramkrishna Mission Residential College, Narendrapur	M.Sc. in Computer Science , Artificial Intelligence & Software Engineering
2018	1	B.Sc. Hons	Computer Science	Heritage Institute of Technology	MCA
2018	1	B.A (HONOURS)	History	University of Calcutta	MA in Modern History
2018	1	B.Sc. (Hons.)	Geography	BERHAMPUR UNIVERSITY, ORISSA	M.Sc. IN NATURAL RESOURCE MANAGEMENT & GEOINFORMATICS

2018	1	B.Sc. (Hons.)	Geography	SARSUNA COLLEGE, UNIVERSITY OF CALCUTTA	M.Sc. IN GEOGRAPHY
2018	1	B.Sc. (Hons.)	Geography	VIDYASAGAR COLLEGE, UNIVERSITY OF CALCUTTA	M.Sc. IN GEOGRAPHY
2018	1	B.Sc. (Hons.)	Geography	JYOTIRMOY SCHOOL OF EDUCATION	Bachelors of Education
2018	1	B.Sc. (Hons.)	Geography	GOPAL CHANDRA MEMORIAL COLLEGE	B.Ed.
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
[View File](#)	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Debate Competition, organised by Cultural Committee	Inter-College	150
Annual Cultural Programme, organised under students leadership	College level	650
Birth anniversary of Swami Vivekananda, organised by NSS Units of College	College level	70
Annual Prize Distribution Programme, organised by Cultural Committee	College level	100
Saraswati Puja, organised under students leadership	College level	300
Netaji Birth anniversary, jointly organised under students leadership and N.C.C., Cultural Committee	College level	65
Republic Day, jointly organised under students leadership, N.C.C., Cultural Committee	College level	80

Annual Sports, organised by Sports Committee and students leadership	College level	120
International Yoga Day, organised by the Yoga Committee	College, with beneficieries from wider Community	60
Inter College Extempore Competition organised by Cultural Committee	Inter-College	140
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	-	Nill	Nill	Nill	-	-
2018	-	Nill	Nill	Nill	-	-
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Class representatives look after the interest of the students. Student representatives are included in administrative bodies as the IQAC and Governing Body, additionally in Sports Committee, Cultural Committee, etc. Under active student leadership programmes as Republic Day, Netaji Subhas Chandra Bose birth Anniversary, Independence Day, Annual Sports, Annual Cultural Programme, Iftaar, Saraswati Puja, Raksha Bandhan, etc. are organised.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The University of Calcutta designs the course and curriculum. It designs and imparts instructions about methods of disseminating education and also declares

the results. However, the work is performed in a decentralized manner through the affiliated colleges. At the college level, the governing body holds meetings and then decentralizes education, training and various other activities among the different departments and committees. There is a representation of the teachers, non-teaching staff and students in the Governing Body. In the IQAC there are representatives from the teachers, students and all other stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The Research Committee of the college monitors promotes and addresses the issues of research of the stakeholders. The research committee inculcates research orientation. The PhD holders are encouraged to take up post-doctoral projects sponsored by U.G.C/DST/DBT and other Govt. and private agencies. On the recommendation of the Research Committee seed money is provided to the faculty members for taking up research projects as per the decision of the Governing Body. Faculty members are also encouraged to organize seminars and conferences.
Human Resource Management	1. To create a conducive work environment where stakeholders of the college work with cooperation, honour and dignity, physical comfort, empowerment, exchange of opinion, participation, peace, enjoyment, welfare measures and encouragement for good works. 2. To take measures and follow practices to achieve the above-mentioned goals. These include holding frequent meetings with faculty members. Regular interaction with staff members in different committees and activity centres is ensured. Participation of staff members and students in management bodies, employees cooperative society, and Group Insurance Scheme is regularly practised. Cordial relationship with the students representatives, organizing staff picnic, students picnic, screening of film show social and student programmes where all employees participate to ensure a healthy work atmosphere. Felicitations towards the staff members for achievements, felicitation of research

	achievements and other contributions and so on are arranged on a regular basis.
Industry Interaction / Collaboration	The strategy here is not to lose an opportunity for interaction and collaboration. The college has established relationships with a number of companies, training institutes and recruitment agencies for the stated purpose. The aim is to establish an industry education interface in order to promote student placement.
Admission of Students	The college runs a completely online admission process which is constantly monitored by an active admission committee. All departments are involved in the process by framing respective admission norms. All actions are taken with the prior knowledge and permission of the Governing Body.
Library, ICT and Physical Infrastructure / Instrumentation	The Library of JCC College has many text and reference books as well as journal/periodical subscriptions. The library includes an OPAC system that allows to search the catalogue and find what a stakeholder is looking for. The library contains a high-speed internet connection and a Photocopying machine. There is also a separate Digital Library Section with 6 systems. Registers are kept at the entry to make it easier for pupils to go in and make the book access simple and easier. Every student has a library membership card, and pupils are encouraged to use it. Every day, the library guarantees that all newspapers are available. The library committee oversees the acquisition of appropriate books and e-journals for the library.
Curriculum Development	Calcutta University has a board of studies for undergraduate colleges. The curriculum is formulated by them, which has to be followed by all affiliated colleges. However, faculties of different departments of our college participate in the curriculum formulation process by attending workshops and exchanging opinions.
Teaching and Learning	1. Students are provided with a syllabus, instruction materials, and teaching plans. 2. Regular tutorial classes are organized. 3. In order to create interest among the students educational Tours and screenings of movies are arranged. 4. Departments

	conduct interactive sessions employing PowerPoint presentations. 5. Evaluated answers scripts of internal examinations are shown to the students. 6. In order to ensure a greater amalgamation of knowledge Interdisciplinary classes are held periodically. 7. Teaching aid software is used for uploading teaching materials and plans
Examination and Evaluation	1. Four different categories of examinations are held in the college namely, class tests, midterm examinations, preparatory tests and internal assessments. Regular class tests are held in all the departments. Midterm, internal assessments and preparatory test questions are set as per University norms to acquaint the students with the question pattern followed by the University. 2. Answer scripts of all college internal exams are evaluated by the teachers on regular basis following the University norms. Final University answer scripts are evaluated by faculty members of other colleges as per University norms. However, in some cases e.g. Project work of Commerce students, project work for Environmental Science, practical papers of science students and language papers of all students evaluation is carried out by the faculty members themselves (either partly or fully). 3. Parent-teacher meetings (PTM) are held department-wise after the publication of the examination results, where guardians are apprised of their wards progress. Guidance is provided to the students to enable them to improve their performance

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Notices for the students and circulars are uploaded to the college websites regularly. For any kind of project important information is supplied for the tenders through the college website. IQAC members are regularly informed through emails. The institution also uses the e-pension portal during the submission of retire related documents. For the circulation of important information, a bulk SMS facility was used by the administration.

Finance and Accounts	Staff salaries are processed by the concerned department of the state government under the E-Governance system in which the college is a partner. By this system, salaries are calculated and paid with deductions through the ECS system into the bank account of the employer.
Student Admission and Support	Online admission is performed on merit basis
Examination	Examination Committee supervises the process of uploading marks in the Calcutta university examination portal.
Planning and Development	Information regarding planning and development is communicated to management through email. Also, the institute uses ICT platforms to finalize various college events and activities. The college uses a short messaging system (SMS) to deliver important information to stakeholders. Online payment facilities are also encouraged by the college. The E-service system in the library is implemented through OPAC.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ratan Sarkar	Third International Conference on Nanomaterials: (ICN 2018)	NA	5000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Workshop on IT and Cyber Security	Workshop on IT and Cyber Security	16/09/2017	16/09/2017	40	10
2018	Examinat	Examinat			50	10

| | | 16/01/2018 | 16/01/2018 | |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Level Teachers Enrichment Workshop In Mathematical Sciences	1	23/05/2018	06/06/2018	14
Refresher Course ,	1	24/10/2017	14/11/2017	21
Workshop on Research Methodology	1	14/03/2018	20/03/2018	7
Orientation Programme	1	31/07/2017	25/08/2017	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, Cooperative Credit Society	Group Insurance, Cooperative Credit Society	Railway Concession, Fee waiver, Kanyashree, Financial aid to reserve category students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has updated its books of accounts on regular basis. Its external financial audit was completed up to 31/3/2017. Internal audits of the college are conducted regularly by external professional bodies and the audit is up to date.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Stakeholders of JCC College	24101	Annual Prize to students for attaining prescribed merit

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Organizing parent-teacher meetings at regular intervals. 2. Collected feedback help to upgrade and improve the teaching-learning process. 3. Regular student attendance monitoring and regulation.

6.5.3 – Development programmes for support staff (at least three)

1. Yoga Classes. 2. Workshop on IT and Cyber Security 3. Cooperative Credit Society

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. IQAC in collaboration with the Department of Political Science had organized a lecture on Human Rights and Women's Rights. The very scholarly and informative lecture was delivered by Dr. Rekha Datta, Monmouth University, New Jersey, USA. 2. IQAC along with the Department of History, in collaboration with the Regional Computer Centre, Kolkata had organized a workshop on Information Technology and Cyber Security awareness and had also organised IT Training Programme for students in collaboration with WEBEL. 3. IQAC in collaboration with the environmental consciousness committee has organized a seminar on "Preservation and management of water resources" which was delivered by Avdhesh Kumar Upadhyay, Director, Jaladhikar Foundation 4. A seminar on the Reception of Tagore in the Czech Republic was organised by the Department of English in collaboration with IQAC. Professor Dr Blanka Knotkova Capkora, Metropolitan University, Prague has delivered this exceptional lecture. 5. Community Development Committee in collaboration with IQAC had arranged an exhibition cum sale by NGO Swabalambi an organisation of Physically Handicapped people.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC Meeting	27/03/2018	27/03/2018	27/03/2018	9
2018	IQAC Meeting	22/06/2018	22/06/2018	22/06/2019	8
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Rights and Human Rights	21/12/2017	21/12/2017	30	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
30

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	14/11/2017	1	Children day	to raise awareness about the rights, education, and welfare of children through fun-filled program	100
2017	1	1	02/10/2017	7	Daan Utsav	to enable stakeholders to accomplish something beneficial for our fellow citizens	30
2018	1	1	20/01/2018	7	Seva Utsab	to offer	25

					free medical advice and medicine to those in need, as well as referrals for professional care or surgery when necessary.	

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book of Human Values and Professional Ethics	10/09/2017	The handbook includes a code of conduct guideline to be followed by all the stakeholders of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Invited Lecture on Womens rights as human rights	06/01/2018	06/01/2018	45
An inter-college debate competition on the topic "Crime in society is increasing through publicity in media"	20/09/2017	20/09/2017	150
Celebration of the birthday of Swami Vivekananda	13/01/2018	13/01/2018	70
Raksha Bandhan 2	07/08/2017	07/08/2017	200
Iftar	16/06/2017	16/06/2017	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

   1. Regular Cleaning of the College Campus Undertaken by the NSS. 2. Plastic Free Campus. 3. Recycling of Paper 4. Utilisation of Solar Energy. 5. Regular Maintenance and Up-gradation of the Plant Collection by the Botany Department.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

   1.1 Title of the Practice: Harnessing solar energy 1.2. Goal: The use of solar energy will help us to reduce carbon footprint 1.3. Context: The present age of

industrial advancement quite expectedly is facing an elevated demand for energy resources. Limited storage of natural energy resources is making the situation more critical day by day. Consequently, modern industries are confronting enormous energy challenges. Moreover, the modern time of industrialization threatens the near future of the mankind with the rising level of carbon pollution that paved the path of unpredictable changes of Earth's climate, possibly resulting in even scary extinction of life. The only way-out of the critical situation may be the search for alternative and sustainable energy resources. Within the perspective of climate change, a sustainable energy resource and the utilization need to be pollution-free. Thus the futuristic growth of science and technology is confronting the dual challenge of energy crisis and carbon pollution. 1.4 The Practice: In our college, we try to minimize the use of conventional sources of energy. The installation of the solar panel is an effort in this direction. The installation of the solar panel has helped to significantly reduce the usage of electricity. The use of this renewable source of energy has helped to reduce the annual expenditure. 2.1. Title of the Practice: To inculcate social awareness 2.2. Goal: It is of extreme importance to ensure that social awareness amongst the students is enhanced through regular programs and workshops. 2.3. Context: It is necessary that the college makes sustained and constructive efforts to increase social awareness amongst all the stakeholders of the college. This is a fact that has been recognized by the college authorities and sustained efforts are made to ensure that social awareness is heightened amongst the students. 2.4. The Practice: IQAC in collaboration with the Department of Political Science had organized a lecture on Human Rights and Women's Rights. This very scholarly and informative lecture was delivered by Dr. Rekha Datta, Monmouth University, New Jersey, USA. IQAC also ensured the celebration of the birthday of Swami Vivekananda, the pioneering social reformer. The students were made aware of his immense contribution to social reforms. IQAC along with the Department of History, in collaboration with the Regional Computer Centre, Kolkata organized a workshop on Information Technology and Cyber Security awareness. An inter-college debate competition on the topic "Crime in society is increasing through publicity in media" was organized by the Cultural Committee and IQAC.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://jogeshchaudhuricollege.org/contents/view/Best%20Practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college constantly endeavours to promote social awareness by raising the general consciousness of all the stakeholders. The contribution of Swami Vivekananda in pioneering far-reaching social reforms is emphasized by the observation of various programs including the observance of his birth anniversary. The importance of respecting and promoting human rights and women's rights is also emphasized by organizing various programs pertaining to these very vital subjects. It is imperative that social awareness be promoted amongst all the stakeholders and the college tries to contribute its utmost towards discharging this very significant duty.

Provide the weblink of the institution
https://jogeshchaudhuricollege.org/contents/view/Institutional%20Distinctiveness

8. Future Plans of Actions for Next Academic Year

1. Raising social awareness among stakeholders through seminars on the contributions of well-known social reformers. 2. To motivate, educate and inform stakeholders about various health issues 3. To organise a self-defence programme for female students so that they are prepared to protect themselves against female abuse. 4. To foster resource conservation and enhancement among stakeholders. 5. To raise widespread awareness and knowledge regarding gender equality. 6. To instil environmental awareness among stakeholders through seminars. 7. To look after employees mental health to increase productivity and maintain a good working environment. 8. To organise programme on the role of the media in spreading social awareness and reform 9. To organise seminar emphasising the need of studying in the mother language